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**NORTH SEWICKLEY TOWNSHIP**  
**BOARD OF SUPERVISORS**

**REGULAR MEETING**  
**Wednesday – April 10, 2024 - 6:00 pm**

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The regular meeting of the North Sewickley Township Board of Supervisors was held on Wednesday, April 10, 2024, at 6:00 pm, in the Meeting Room of the Municipal Building, 893 Mercer Road, Beaver Falls. In attendance were Township Supervisors, Solicitor Ryan Long via phone, Engineer, Emily Palmer, Secretary/Treasurer, Lisa Crespo, Clerk, Jamie Wolf, and various members of the public.

The meeting was called to order by Chairman, Tom Roush, followed by the salute to the flag.

**ROLL CALL:**

Tom Roush	Present
Emmett Santillo	Present
Brian Seeger	Present

**PUBLIC SPEAK:**

None

**EXECUTIVE SESSION:**

None

**CORRESPONDENCE:**

**Central Labor Council** – 2024 Human Rights Banquet  
**PennDOT** – Spring 2024 Quarterly Report  
**Beaver County Assessment** – 2024 Tax Duplicate Corrections  
**Court of Common Pleas** – 2 Assessment Appeals  
**LSSE** – Winter/Spring 2024 Newsletter  
**PSATS** – April 2024 News Bulletin  
**EC Chamber of Commerce** – Membership Thank You  
**All Aboard Ellwood, Inc** – Donation Request – **Motion by Emmett Santillo to provide a \$100.00 donation to All Aboard Ellwood, Inc. Seconded by Brian Seeger. All in favor.**

**MINUTES:**

Emmett Santillo made the motion to accept the regular meeting minutes of March 13, 2024. Tom Roush seconded. All in favor.

**REPORTS:**

- A. Treasurer’s Report as of April 8, 2024
  - Current General Funds Balance \$290,997.17
  - Liquid Fuels Balance: \$247,086.48 as of March 31, 2024
- B. Building Permit Report, Address Assignments & Public Hearings – March 2024

4 building permits were issued– 1 Commercial Generator Update, 2 roof mounted solar panels, 1 pole building. There were no building permits denied, there were no zoning permit issued, there we no addresses issued/updated in the 911 Portal and no public hearings.
- C. Police Report/ACO Report March 2024

Criminal Activity- Part 1 Offences- 2, Part II Offences- 18. Total Police Service Activity- 44, Citations Issued, Moving- 11 with 6 written warnings, Non-Moving- 0 and 1 Ordinance Violation. Total Miles driven 3,541.9 - fuel consumed 294.3 gallons. Animal Control Report- No incidents handled. Submitted by Chief Jeff Becze.

- a.) Department Update by Police Chief - There were new grates installed in the garage, the 2023 Durango is up and running, there have been some certifications. Patrolman Ochsenhirt has been certified for taser training and Sergeant Watkins has attended firearms training school. All services will be able to be provided in-house.

D. Road Report March 2024

Tree Trimmed Bradshaw Park, Barrisville, Old Concord Circle, Upper Davidson and Treece Ave.

Patched potholes and cleaned drains all over the Township.

Graded ditches on Park, Terrace, Treece, Eastvale and the upper part of Gillen.

Stoned and graded Pantherette Lane.

Borrowed bucket truck to cut leaning tree on Treece as well as by the Sewage Pump Station at Hazen.

Went to Stephenson's to get new sign brackets for Belton, Foster, and River Road.

Replaced tire on Franklins bucket truck.

Attended fire truck.

Used 238 gallons of diesel fuel.

Used 85.5 gallons of gasoline.

Road report by Josh Syphrit, Road Foreman.

- a.) Department Update by Road Foreman – The road crew is currently assessing drainage on Township roads. They have started grading, installed new catch basins and pipes. They are getting everything ready for Spring season.

E. Engineer Report April 5, 2024

Monthly Engineer's Report was presented and is attached with the meeting packet. Emily Palmer updated on the Bologne Valley Bridge replacement progress. The contractor gave a date of June 6, 2024, that the bridge will be in service. The culvert is in production, and it is projected to be opened before PennDOT shuts down 65 for their bridge replacement by 590 Mercer Road. Emily stated there was an H&H Study Consistency Review for the PennDOT SR65 Bridge Replacement over the Connoquenessing Creek. LSSE is reviewing the document and Emily would like to take a deeper look. Tom Roush would like to see the elevation of the new bridge.

- a) 2024 Road Program – Discussion on Fairview and Green Lane widening project. The cost to do just the intersections with mill and overlay is \$100,000.00 vs. \$180,000.00 to widen both intersections. It is suggested that we step back. There was talk about the road crew doing some of the work to save costs, but a company would come in and do the asphalt for the driveways. There were concerns that this will be a lengthy process if we are making large changes. Tom Roush brought up the discussion there is a piece of equipment that was brought up last year that he would like to look at. Tom is okay with tar and chip this year on Fairview and Green if we look into this equipment for paving roads. Emmett Santillo is concerned that we don't have enough employees to run the machine and asked if we can get a demo set up. It was explained that it goes on the front of the loader. Scott Morrow wanted to see if there should be a road study should be done to see how many cars go up and down those roads. Tom stated that a road study would be too costly. Scott said he understands fixing the drainage, but the road is low traffic and has about 12 houses and doesn't feel that much should be put into those two roads. Brian Seeger stated that the drainage will be fixed with the widening of the road. Emmett Santillo stated he would prefer to do a through street. Fairview and Green are two dead end roads, but the drainage should be fixed. It was stated that some neighbors do not want to lose some of their front yards. Emmett stated that we will look at the cost projection and try to fix as many roads as possible. Brian Seeger stated that we already have \$4,000.00 in the project with Engineering. Tom Roush stated other roads will be getting done. John Axtell asked questions about any Township officials that live at the end of the dead-end streets. Tom Roush stated that he does but he has his own money to fix drainage. Emily Palmer asked if we should do a public outreach regarding Fairview and Green road widening? Yes, and Lisa will work on a letter. **Motion by Tom Roush to authorize LSSE to prepare the contract documents and costs for the 2024 road program for the April 2024 meeting. Emmett Santillo seconded. All in favor.**

F. Ryan Long, Solicitor Report

Ryan Long informed the Supervisors that he reviewed and recommends the changes to the Policies and Procedures as provided by Chief Becze. Ryan also recommends training, so the officers are aware of the changes such as the use of deadly force and police pursuits. **Motion by Emmett Santillo to approve the first four sections of the Policies and Procedures as updated by Police Chief, Jeff Becze, and with the recommended training. Brian Seeger seconded. All in favor.** Ryan Long prefers formal training rather than just sign officers signing off.

**ACTION ON BILLS:**

Tom Roush made the motion to accept the bills as presented in the amount of \$173,340.32. Emmett Santillo seconded. All in Favor.

**UNFINISHED BUSINESS:**

- A. Video/Audio Recording – **Emmett Santillo made the motion to being the Audio/Video recording of the monthly meetings. Tom Roush seconded. All in favor.** The meeting this evening is being live streamed on the website without the ability to comment or actively participate.
- B. Police Department Security System Update – Lisa presented a quote from Guardian Protection, as requested at the last meeting, to add additional cameras to the existing system. There is currently a promotion for Police Departments to add new equipment and installation at a 50% discount. This is for emergency services only. **Motion by Emmett Santillo to accept the quote from Guardian Protection for installing additional cameras for more coverage, cage door access and a stand alone back up camera for the interview room at a 50% discount for equipment and installation. Brian Seeger seconded. All in favor.**
- C. Code Enforcement Quotes – Tom Roush stated that he has a quote from Brian Speer for a cost of \$2,000.00 plus mailings and a vehicle for use. There is a quote from Donna Pella for \$18.00/hr and a quote from Ralph Chiappetta for \$20/hr or \$900.00/month plus use of a vehicle. **Tom Roush makes a motion for Brian Speers as code enforcement officer with no increase in cost. There is no second, motion does not carry.** It was recommended that there be an Executive session at this time. Adjourn to executive session at 6:49 pm and return to the regular meeting at 7:02 pm. **Motion by Brian Seeger to appoint Ralph Chiappetta as the Code Enforcement Officer at a \$20/hr rate. Emmett Santillo seconded. Two ayes, One Nay (Tom Roush).** Lisa will touch base with Ralph to inform him of the appointment.
- D. Bradshaw Park Agreement and Lighting Update – Tom stated that he is working on the Agreement, and he has to write it out. Jim Rombold asked if there was going to be any communication with the neighbors on the agreement. Tom stated that it was already discussed, and he was implementing their concerns in the agreement. Shawn Martsof with the Riverside Baseball Federation informed the Supervisors the hopefully the Architect will have the updated information by the end of the week to submit to MDIA to address the concerns on the initial application.
- E. Update on Costs for Printing Newsletter – Lisa informed the Supervisors that it would cost around \$2,200.00 for printing costs for a newsletter. Scott Morrow suggested that may be we combine ours with the Volunteer Fire Department to save some money. Brian Seeger said he would get Lisa in touch with the right person. The only problem is that the VFD is getting ready to send their letter out within a week. **Motion by Emmett Santillo to spend up to \$1,100.00 on a shared newsletter with the Volunteer Fire Department. Brian Seeger seconded. All in favor.**

**NEW BUSINESS:**

- A. Nonperishable Food Pantry – Supervisor, Brian Seeger, is building a Community Food Pantry to the Township, at his own personal cost. **Motion by Tom Roush for the Township to provide a \$250.00 donation toward the food pantry inventory. Seconded by Emmett Santillo. All in favor.**
- B. Flood Victim Clean Up Day Passes – **Motion by Tom Roush to approve free passes to flood victims for Friday, May 10, 2024, from Noon to 2:00 pm trash drop off. Emmett Santillo seconded. All in favor.**
- C. Road Crew Flood Clean Up – **Brian Seeger made the motion to approve the Road Crew to clean up trash residents placed across the street from 123 Pullman Station. Emmett Santillo seconded. All in favor.**

**PUBLIC COMMENT:**

None

**ADJOURNMENT:**

At 7:16 pm. Tom Roush made a motion to adjourn. Emmett Santillo seconded the motion. All in favor.

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Lisa A. Crespo, Clerk