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**NORTH SEWICKLEY TOWNSHIP**  
**BOARD OF SUPERVISORS**

REGULAR MEETING  
Wednesday –December 11, 2024 - 6:00 pm

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The regular meeting of the North Sewickley Township Board of Supervisors was held on Wednesday, December 11, 2024, at 6:00 pm, in the Meeting Room of the Municipal Building, 893 Mercer Road, Beaver Falls. In attendance were Township Supervisors, Solicitor Ryan Long, Engineers, Jason Stanton and David Ritsema, Secretary/Treasurer, Lisa Crespo, Clerk, Jamie Wolf, and various members of the public.

The meeting was called to order by Chairman, Tom Roush, followed by the salute to the flag.

**ROLL CALL:**

Tom Roush	Present
Emmett Santillo	Present
Brian Seeger	Present

**PUBLIC SPEAK:**

None

**CORRESPONDENCE:**

**Beaver County Assessment Office** – Tax Duplicate Corrections 2024

**MINUTES:**

Emmett Santillo made the motion to accept the regular meeting minutes of November 13, 2024, and the budget meeting minutes of November 20, 2024. Brian Seeger seconded. All in favor.

**REPORTS:**

- A. Treasurer’s Report as of December 11, 2024
  - Current General Funds Balance \$273,794.91
  - Liquid Fuels Balance: \$74,613.03 as of November 30, 2024
- B. Building Permit Report, Address Assignments & Public Hearings – November 2024

2 building permits were issued. There was 1 zoning permit denied and there was 1 zoning permit issued. There were no addresses issued/updated in the 911 Portal and no public hearings. Detailed report is attached with the monthly meeting packet.
- C. Police Report/Code Enforcement Report November 2024

Criminal Activity- Part 1 Offences- 1, Part II Offences- 11. Total Police Service Activity- 55, Citations Issued, Moving- 12 with 0 written warnings, Non-Moving- 11, Ordinance Violations - 3. Total Miles driven 3,292 - fuel consumed 397.6 gallons. Animal Control Report- No report provided. Submitted by Chief Jeff Becze.

  - a. Department Update by Chief Jeff Becze – Chief Becze informed the Supervisors that Tyler Kelosky has started as a new full-time officer. He reported on the 3 ordinance violations as well.
- D. Road Report November 2024
  - New catch basin and riser on the corner of Longview and Hoffinan
  - Got spreaders and plows ready to go
  - Final mowing
  - Rear tires for 1-ton as well as steer backhoe tires
  - Cleaned ditches all over the Township
  - New batteries in the 1-ton
  - Salt ordered and delivered

Used 184.7 gallons of diesel fuel.

Used 79.4 gallons of gasoline.

Road report by Josh Syphrit, Road Foreman.

a.) Department Update - None at this time.

E. **Engineer Report December 9, 2024**

David Ritsema updated the Supervisors on the Authority Garage. It was also noted that no LSA grants were awarded to the Township

a. Monthly Engineers Report – Attached with the meeting packet

b. **Motion by Emmett Santillo to approve the Youngblood Partial Payment No. 1 (Final) in the amount of \$139,504.75. Tom Roush seconded. All in favor.**

c. **Motion by Tom Roush to approve the Youngblood Change Order No. 2 (final) for a project decrease in the amount of \$10,317.75. Emmett Santillo seconded. All in favor.**

d. Townwood Road – Zoning Complaint - David reported on zoning updates and the complaint he received on Townwood Road. He did the investigation, and his opinion is to move to the next step as the property owner is in violation of the zoning ordinance regarding grazing animals and a shed for dog storage without a permit. The next step is enforcement. The Township Supervisors would like to give a 30-day action on the enforcement.

e. Zoning Map Change – Parcel 70-013-0519 – Scott Post talked about his parcel and why he would like it changed. Tom Roush feels there are probably more parcels that are zoned wrong, and we should address those while we are making a change. Mr. Post is seeking to change his parcel from MDR to Industrial. Ryan Long suggested David Ritsema look at the zoning map and we can make all the changes at once. If it applies to other properties, we can waive the fee to Mr. Post.

F. Ryan Long, Solicitor Report

a. Ryan Long stated that he is working with Lisa on finalizing the union contracts for the Police Dept.

**ACTION ON BILLS:**

Tom Roush made the motion to accept the bills as presented in the amount of \$144,790.51. Emmett Santillo seconded. All in Favor.

**UNFINISHED BUSINESS:**

- A. Bradshaw Park Update – Brian Seeger asked Leslie, with RBF, to get us a copy of the agreement with TEC Electric for our review.
- B. The Supervisors were informed that the diesel pump was replaced.

**NEW BUSINESS:**

- A. **Motion by Emmett Santillo to accept the resignation letter for Patrolman Justin Warren, effective immediately. Brian Seeger seconded. All in favor.**
- B. **Motion by Tom Roush to accept the resignation letter for Sergeant Brian Watkins, effective November 15, 2024. Brian Seeger seconded. All in favor.**
- C. **Motion by Emmett Santillo to accept the resignation letter from Zoning Hearing Board Solicitor, George Patterson, effective immediately. Brian Seeger seconded. All in favor. Motion by Tom Roush to temporarily appoint Attorney Nathan Morgan to the Zoning Hearing Board, per George Patterson and Ryan Long’s recommendation. Brian Seeger seconded. All in favor.**
- D. **Motion by Tom Roush to ratify the purchase of Code 3 Emergency Lighting Quote for a radio that will be programmed with Lawrence County frequencies for the Police Department, in the amount of \$1,815.00 that will be a split cost with Ellwood City Forge. Brian Seeger seconded. All in favor.**
- E. Appointment Consideration to Sewer & Water Authority Board – **Motion by Tom Roush to table and post vacancy for 15 days on North Sewickley Facebook page. Seconded by Brian Seeger. All in favor.**

**PUBLIC COMMENT:**

Jim Rombold – Recommended to go back to the original manufacturer of the lighting. Tom Roush stated that it is out of the Townships hands and that RBF is responsible for making changes to be sure that it is correct.

**ADJOURNMENT:**

At 6:39 pm. Emmett Santillo made a motion to adjourn. Tom Roush seconded the motion. All in favor.

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Lisa A. Crespo, Clerk

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**NORTH SEWICKLEY TOWNSHIP**  
**BOARD OF SUPERVISORS**

BUDGET MEETING  
Friday – December 27, 2024 - 12:00 pm

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The budget meeting of the North Sewickley Township Board of Supervisors was held on Friday, December 27, 2024, at 12:00 P. M. via teleconference. In addition to the three Supervisors were Lisa Crespo and Jamie Wolf. The meeting was called to order by Chairman, Tom Roush, followed by the salute to the flag.

**ROLL CALL:**

Emmett Santillo	Present
Brian Seeger	Present
Tom Roush	Present

**PUBLIC SPEAK:**

None

**2025 BUDGET DISCUSSIONS:**

Approval of 2025 Budget – **Motion by Tom Roush and seconded by Emmett Santillo to approve the 2025 Budget as prepared. Three ayes, motion carried.**

Approval of Police chief 1-Year Contract – **Motion by Tom Roush and seconded by Emmett Santillo to approve the 1-year police chief contract as prepared. Three ayes, motion carried.**

**PUBLIC COMMENT:**

None

**ADJOURNMENT:**

At 12:00 pm. Tom Roush made a motion to adjourn. Emmett Santillo seconded the motion. All in favor.

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Lisa A. Crespo, Secretary/Treasurer