
NORTH SEWICKLEY TOWNSHIP
WATER AUTHORITY
REGULAR BUSINESS MEETING
Thursday – December 21, 2023 - 6:00 pm

The regular meeting of the North Sewickley Township Sewer Authority was held on Thursday, December 21, 2023, at 6:00 pm in the Meeting Room of the Municipal Building, 893 Mercer Road, Beaver Falls and adjourned at 6:24 pm, the Water Authority meeting was called to order at 6:24 pm. In addition to the Board Members, in attendance were the Manager, Lisa Crespo, Ryan Cooper, Engineer, Emily Palmer, Solicitor Gene Dimeo, and various members of the public.

The meeting was called to order by Chairman, Scott Morrow, followed by the salute to the flag at the beginning of the Sewer Authority Meeting.

ROLL CALL:

Scott Morrow	Present
Arthur Hayes	Present
Emmett Santillo	Present
Jason Wilds	Absent
Rudolph Shirilla	Present

PUBLIC SPEAK:

None

MEETING MINUTES:

Motion by Emmett Santillo and seconded by Scott Morrow to approve the Regular Meeting Minutes of the Water Authority, dated November 16, 2023. Four ayes, motion carried.

BILLS FOR APPROVAL:

The bills for the North Sewickley Township Water Authority were presented in the amount of \$202,723.42 for discussion and approval. **Motion by Scott Morrow and seconded by Emmett Santillo to approve payment of the bills as presented. Four ayes, motion carried.**

BUDGET REVIEW:

The budget for the month of November 2023 was presented for review and discussion.

GENERAL REPORTS:

- a) Water Loss Report – Discussion on water loss and the potential for extra costs due to the water towers being over filled and Beaver Falls SCADA breaking. Lisa will reach out to Tracy with Beaver Falls to discuss and look into the bills to see if there is a reflection in usage/costs to the Authority.
- b) Balance Sheet
- c) Aged Accounts – discussion that a new employee, since Jessica Chaney is gone, can help with Township, Sewer and Water projects. Collections would be a good job for a new employee.

OLD BUSINESS:

- a) Meter Replacement Update – Continuing to receive equipment and working with LB on coordination of the electrical panels needed for the sub stations.

NEW BUSINESS:

- a) **Motion by Scott Morrow and seconded by Emmett Santillo to approve the employee gift cards in the amount of \$100.00. Four ayes, all in favor.** Scott Morrow verified with Solicitor, Gene Dimeo, that it was permissible to provide employees gifts, he thought they had to be taxed. Gene stated that cash would be taxed but a gift card is not and is okay to provide.

ENGINEER’S REPORT

- a) Monthly Engineer’s Report – Emily Palmer updated the Board that the Authority was not awarded any grant money through the PA Small Water/Sewer applications we had in. Emily updated the board on the Brush Creek Waterline replacement. Progress is happening, we are working with the property owner on an easement, the HOP has been submitted to PennDOT and the advertisement will go out next week.
- b) **Motion by Emmett Santillo and seconded by Scott Morrow to approve updating the Act 57 Plan to adjust the tap fee schedule. This will include a fee in the instance that LB Water has to come perform a tap outside our regular scope of Authority performed work. Four ayes, motion carried.**

SOLICITOR’S REPORT:

None

ANNOUNCEMENTS:

Merry Christmas

ADJOURNMENT:

At 6:44 pm, Scott Morrow made the motion to adjourn the Water Authority meeting, Emmett Santillo seconded the motion. Four ayes, motion carried.