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**NORTH SEWICKLEY TOWNSHIP**  
**BOARD OF SUPERVISORS**

REGULAR MEETING

Wednesday – September 11, 2024 - 6:00 pm

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The regular meeting of the North Sewickley Township Board of Supervisors was held on Wednesday, September 11, 2024, at 6:00 pm, in the Meeting Room of the Municipal Building, 893 Mercer Road, Beaver Falls. In attendance were Township Supervisors, Solicitor Ryan Long via telephone, Engineer, Jason Stanton and David Ritsema, Secretary/Treasurer, Lisa Crespo, Clerk, Jamie Wolf, and various members of the public.

The meeting was called to order by Chairman, Tom Roush, followed by the salute to the flag.

**ROLL CALL:**

Tom Roush	Present
Emmett Santillo	Present
Brian Seeger	Present

**PUBLIC SPEAK:**

None

**CORRESPONDENCE:**

**Beaver County Assessment Office** – Repository Sales  
**Beaver County Assessment/Tax Claim** – Tax Duplicate Corrections 2024  
**Rettew** – Columbia Gas Notification of Gas Line Replacements  
**Court of Common Pleas of Beaver County** – Appraisal Settlements  
**Court of Common Pleas of Beaver County** – Amended Consent Order  
**Riverside Panthers Boys Basketball** – Donation Request – **Motion by Emmett Santillo to approve payment of \$180.00 as a donation to the Riverside Panthers Boys Basketball. Tom Roush seconded. All in favor.**

**MINUTES:**

Emmett Santillo made the motion to accept the regular meeting minutes of August 14, 2024. Brian Seeger seconded. All in favor.

**REPORTS:**

- A. **Treasurer’s Report as of September 11, 2024**  
Current General Funds Balance \$386,001.50  
Liquid Fuels Balance: \$231,198.70 as of August 31, 2024
- B. **Building Permit Report, Address Assignments & Public Hearings – August 2024**  
9 building permits were issued. There were 5 building permits revised, and there were 2 zoning permits Issued. There were no addresses issued/updated in the 911 Portal and no public hearings. Detailed report is attached with the monthly meeting packet.
- C. **Police Report/Code Enforcement Report August 2024**  
Criminal Activity- Part I Offences- 3, Part II Offences- 19. Total Police Service Activity- 43, Citations Issued, Moving- 28 with 11 written warnings, Non-Moving- 0, Ordinance Violations - 2. Total Miles driven 6,019.7 - fuel consumed 486.9 gallons. Animal Control Report- No report provided. Submitted by Chief Jeff Becze.
  - a. Department Update by Police Chief – Chief Jeff Becze presented Sergeant Brian Watkins and Patrolman Caden Ochsenhirt with a Commendation Letter that was read aloud during the meeting. Both officers assisted a 76-year-old, unresponsive male by performing CPR and administering AED shock. The resident began to breathe again due to the quick, professional responsiveness of Sergeant Watkins and Patrolman Ochsenhirt. The resident is expected to make a full recovery due to our officers.

D. Road Report June 2024

Finished the second round of mowing  
New steer tires for the boom tractor  
Graded ditches on Country Club Drive  
Bucket truck for trees on Aiken and Wildwood  
New brakes and inspection on the F-150  
Tar sealed manholes on James and Treece  
Rebuilt basin on Treece  
Installed 40' of 15" and 2 new basins on Kindale and Broadway  
Patched and cleaned drains all around the Township  
Used 371.3 gallons of diesel fuel.  
Used 60 gallons of gasoline.  
Road report by Josh Syphrit, Road Foreman.

a.) Department Update by Road Foreman – They are working on a couple more pipe jobs and the end of the week, the Road Program will be started

E. Engineer Report September 9, 2024

Monthly Engineer's Report was presented and is attached with the meeting packet. Jason informed the Supervisors that the road program would begin at the end of the week. The Authority garage project is being revised based on the newest criteria for stormwater management.

- a. Jason Stanton presented the final pay request for LM&R for the Bologne Valley Bridge project. Tom would like to wait to hold an executive session prior to this approval. **Motion by Emmett Santillo to authorize final payment in the amount of \$63,687.65 to LM&R for the Bologne Valley Bridge Project, after an executive session discussion. Tom Roush seconded. All in favor.**
- b. **Motion by Emmett Santillo to approve the LSA Grant Resolution 09112024 for the application including the Asphalt Zipper. Tom Roush seconded. All in favor.**
- c. **Motion by Emmett Santillo to approve the LSA Grant Resolution 09112024-1 for the application including the Police Department Body Cams and equipment. Tom Roush seconded. All in favor.**
- d. **Motion by Emmett Santillo to approve the LSA Grant application for the Bradshaw Park Improvements which include replacing the playground and all the Bleachers, in the amount of \$421,000.00. Second by Tom Roush. All in favor.**
- e. There is a request for a proposal on the lumen study for the Bradshaw Park ballfield lights. **Motion by Tom Roush to approve a lumen study proposal not to exceed \$2,000.00. Emmett Santillo seconded. All in favor.**
- f. **Motion by Emmett Santillo to approve a property survey of Bradshaw Park, by LSSE, not to exceed a cost of \$4,500.00 Tom Roush seconded. All in favor.**

**EXECUTIVE SESSION**

Executive Session was held from 6:18 pm – 6:36 pm to discuss the Bologne Valley Bridge final payment.

F. Ryan Long, Solicitor Report

- a. Ryan Long informed the Supervisors that he sent over a draft copy of the Township/Authority Lease Agreement for the Authority garage for review. Ryan is going to send the draft to Gene Dimeo, Authority Solicitor for review as well.

**ACTION ON BILLS:**

Emmett Santillo made the motion to accept the bills as presented in the amount of \$361,262.08. Tom Roush seconded. All in Favor.

**UNFINISHED BUSINESS:**

- A. McQuiston – Subdivision Date Update – **Motion by Emmett Santillo to approve the McQuiston Subdivision date update for the Recorder of Deeds. Tom Roush seconded. All in favor.**
- B. Kohl – Subdivision Date Update – **Motion by Emmett Santillo to approve the Kohl Subdivision Date Update for the recorded of Deeds. Tom Roush seconded. All in favor.**

**NEW BUSINESS:**

- A. Ellwood /Wampum Rod & Fun Club Membership – **Motion by Tom Roush to approve the membership of 4 full time police officers to the Ellwood/Wampum Rod & Gun Club in the amount of \$50 per member which is \$200.00 per year. Brian Seeger seconded. All in favor.**
- B. Two Repository Sales – **Motion by Emmett Santillo to approve the repository sales for parcel number 70-014-0116.000 and 70-014-0116.002 to Joseph Shuttleworth. Brian Seeger seconded. All in favor.**
- C. Howard Camp – Resignation from Police Department – **Motion by Tom Roush to accept the resignation letter from Howard Camp from the North Sewickley Township Police Department. Brian Seeger seconded. All in favor.**
- D. 2024 Trick or Treat & 2024 Trunk or Treat at NST – **Motion by Tom Roush to set the 2024 Trick-or-Treat on October 31, 2024, as well as the Township Trunk or Treat Event. Seconded by Emmett Santillo. All in favor.**
- E. 2025 MMO Worksheet – Non-Uniform Pension Plan – **Motion by Tom Roush to approve the 2025 MMO Worksheet and Resolution 09112024-2 setting the Township Contribution at \$4,200.00. Emmett Santillo seconded. All in favor.**
- F. 2025 MMO Worksheet – Police Pension Plan – **Motion by Tom Roush to approve the 2025 MMO Worksheet for the Police Pension Plan. Emmett Santillo seconded. All in favor.**
- G. Altsman Sealcoating Quote – **Motion by Emmett Santillo to approve the Altsman Sealcoating Quote in the amount of \$2,260.00 which does not include the line painting. Tom Roush seconded. All in favor.**
- H. Letter of Commendation – This was addressed in the Police section of the meeting.

**PUBLIC COMMENT:**

Scott Morrow – Scott wanted to state that there should be language about parking in the Lease Agreement with the Authorities. LSSE is preparing a site plan and will include this in the site plan. Ryan will attach that as an exhibit to the agreement.

**ADJOURNMENT:**

At 6:48 pm. Tom Roush made a motion to adjourn. Emmett Santillo seconded the motion. All in favor.

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Lisa A. Crespo, Clerk

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**NORTH SEWICKLEY TOWNSHIP**  
**BOARD OF SUPERVISORS**

**BUDGET MEETING**

**Wednesday – September 18, 2024 - 6:00 pm**

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The budget meeting of the North Sewickley Township Board of Supervisors was held on Wednesday, September 18, 2024, at 6:00 P. M. in the Meeting Room of the Municipal Building, 893 Mercer Road, Beaver Falls. In addition to two Supervisors. Lauren Trozzo, Lisa Crespo, Jamie Wolf, Chief Becze, Officer Watkins, Officer Warren and one member of the public.

The meeting was called to order by Vice Chairman, Emmett Santillo, followed by the salute to the flag.

**ROLL CALL:**

Emmett Santillo	Present
Brian Seeger	Present
Tom Roush	Absent

**PUBLIC SPEAK:**

None

**2025 BUDGET DISCUSSIONS:**

1. Township Building
  - Get an opinion from Sitler and Lemmon on the 30-yr old air conditioner for possible 2025 replacement.
  - Potentially get new flooring for the Township building and get Lisa and Jamies offices painted.
2. Road Department
  - Discussion on the purchase of a hot asphalt trailer.
  - Discussion of an exhaust fan for the red garage.
  - Lisa will bring payoffs for all equipment to the next budget meeting.
3. Police Department
  - Discussion on updating the signs on the outside of the Police Department. Lisa and Jamie will work on updating them. It was suggested that Signs by Sam provides good pricing.
  - Discussed the cost of another full-time officer.
  - Discussed a few low-cost items that we can purchase now. Purchase 4 additional Glocks at around \$4,400.00. Purchase 4 lock out kits. Purchase a line striping machine. Purchase 2 additional televisions for the police stations and a vSee Box.
  - Add 2 days a week with additional coverage. It is currently at 3, Chief would like 5 days a week.
  - Discussion on increasing the ammunition budget from \$3,000 to \$5,000. This will allow for additional
4. Tax Collector
  - Lauren informed the Supervisors that we are currently at an 88% collection rate. We typically end at 94%.
  - Look into the correct language for the millage now, office staff will work with Lauren to see where we would need to be to balance for the year.
5. Fire Department
  - Fire Department notes attached with the meeting packet.
  - Requesting to go from 0.12590 millage to 0.22590 to be received in 2026 then 0.03147 every 2 years projected out through 2038

**PUBLIC COMMENT:**

None

**ADJOURNMENT:**

At 7:09 pm. Emmett Santillo made a motion to adjourn. Brian Seeger seconded the motion. All in favor.

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Lisa A. Crespo, Secretary/Treasurer