

MEETING MINUTES WORK SESSION
NORTH SEWICKLEY TOWNSHIP SEWER AUTHORITY
May 18, 2023

- Role Call The regular meeting of the North Sewickley Township Sewer Authority was called to order at 6:00 pm by Chairman, Kenneth Chute, following the Pledge of Allegiance. Present were Jason Wilds, Rudolph Shirilla, Emmett Santillo, Arthur Hayes, Manager, Lisa Crespo, Engineer, Emily Palmer and Solicitor, Gene Dimeo.
- Pub/Input None
- Meeting Minutes **Motion by Emmett Santillo and seconded by Arthur Hayes to approve the Regular Meeting Minutes of the Sewer Authority, dated March 16, 2023. Five ayes, motion carried.**
- Bills for Approval The bills for the North Sewickley Township Sewer Authority were presented in the amount of \$365,348.63 for discussion and approval. This is the total bills paid from March 20 through May 11, 2023, due to the cancellation of the April 2023 meeting. **Motion by Emmett Santillo and seconded by Jason Wilds to approve payment of bills as presented. Five ayes, motion carried.**
- Treasurers Report The Treasurer’s report for the month of March and April 2023 was presented for review and discussion.
- Operations Report The Operations Reports for the months of March and April 2023 were presented for review and discussion.
- General Reports Presented were the bank balance reports, the aged accounts receivables, weekly activity reports and the Authority Magazine from April 2023 for review and discussion.
- Old Business Lisa informed the Board that T.S. Elliott made repairs to the Emily Street Pump Station from the power issue. Penn Power transferred the service to the new pole and the pump is currently being repaired.
- New Business a.) **Motion by Emmett Santillo and seconded by Rudolph Shirilla to waive collecting a security deposit from employees or their immediate family. Five ayes, motion carried.**
- b.) Discussion on the Asana app that we have been using a trial version on for scheduling. **Motion by Ken Chute and seconded by Emmett Santillo to approve the purchase of the Asana app in the amount of \$1,318.80 annually to be split with the Water Authority. Five ayes, motion carried.**
- c.) Lisa discussed the condition of the McKim Way station VFD. There is 1 VFD running both pumps and it is failing. **Motion by Emmett Santillo and seconded by Jason Wilds to approve the purchase of 2 VFD’s and installation from Johnny’s Control Service in the amount of \$4,290.00. Five ayes, motion carried.**
- d.) Lisa updated the Board that Justin Hart put in his 2 weeks’ notice and is no longer working with the Authority as a Field Supervisor. Lisa asked the Board if they would consider a promotion for Ryan Cooper to be placed in the Field Supervisor position. This

is to be discussed in Executive Session. Lisa asked the Board if the summer helpers could be considered for overtime pay if they would be available for callouts and could be paid overtime after the hours of 3:00 pm regardless of meeting 8 hours a day or 40 hours a week. **Motion by Emmett Santillo and seconded by Rudolph Shirilla to approve the summer help being paid overtime rate after 3:00 pm regardless of meeting 8 hours worked in a day or 40 hours for the week. Five ayes, motion carried.**

e.) Lisa asked the Board to consider getting a spec for installing all High Tide SCADA at the Sewer Stations. We are to move forward getting a quote.

f.) Lisa presented the 2022 Audit Report.

Engineer's Report

Presented was the monthly Engineer's Report, which is attached to the meeting packet. **Motion by Emmett Santillo and seconded by Ken Chute to advertise the Brighton Road Lift Station for bids. Five ayes, motion carried.** Discussion on the Township Bologne Valley Bridge Replacement. **Motion by Emmett Santillo and seconded by Jason Wilds to approve the Sewer and Water Authority to execute the appropriate Easement Agreements relative to the project. Five ayes, motion carried.** Discussion on spending the County grant money that was received, we are going to use the Sewer awarded money toward Brighton Road and Emily recommends we ask the County for permission to spend the Water Authority money that was originally for the tank painting, that is not required at this time, toward the Brighton Road Lift Station as well. **Motion by Emmett Santillo and seconded by Arthur Hayes to prepare a letter from the Water Authority stating they would like to use the awarded grant funds toward the Brighton Road Lift Station. Five ayes, motion carried.** Emily updated the Board that she met with Lisa and Gene regarding the Beaver Falls CAP. There was one quote presented for lining the pipe on Bologne Valley from Insight Pipe, we are waiting on 2 more bids. Update on the water line relocation for the Bologne Valley Bridge replacement.

Solicitor's Report

Solicitor, Gene Dimeo, updated the Board that he met with Lisa and Emily and Aqua America via zoom, and we are making progress on the agreement.

Executive Session

Executive session held from 6:35 pm to 6:41 pm to discuss personnel.

Additional New Business

Motion by Emmett Santillo and seconded by Arthur Hayes to approve a \$5.00/hour wage increase to Ryan Cooper and promotion to Field Supervisor, effective May 19, 2023. Five ayes, motion carried.

Public Input

None

Adjournment

Motion by Ken Chute and seconded by Emmett Santillo to adjourn the meeting at 6:42 pm. Five ayes, motion carried.