

---

**NORTH SEWICKLEY TOWNSHIP**  
**SEWER AUTHORITY**  
**REGULAR BUSINESS MEETING**  
**Thursday –June 20, 2024 – 6:00 pm**

---

The regular meeting of the North Sewickley Township Sewer Authority was held on Thursday, June 20, 2024, at 6:00 pm in the Meeting Room of the Municipal Building, 893 Mercer Road, Beaver Falls. In addition to the Board Members, in attendance were the Manager, Lisa Crespo, Field Supervisor, Ryan Cooper, Engineer, Emily Palmer, and Solicitor Gene Dimeo.

The meeting was called to order by Chairman, Scott Morrow, followed by the salute to the flag.

**ROLL CALL:**

Scott Morrow	Present
Arthur Hayes	Absent
Emmett Santillo	Present
Jason Wilds	Absent
Rudolph Shirilla	Present

**PUBLIC SPEAK:**

None

**MEETING MINUTES:**

**Motion by Rudolph Shirilla and seconded by Emmett Santillo to approve the Meeting Minutes of the Sewer Authority, dated May 16, 2024. Three ayes, motion carried.**

**BILLS FOR APPROVAL:**

The bills for the North Sewickley Township Sewer Authority were presented in the amount of \$153,807.39 for discussion and approval. **Motion by Emmett Santillo and seconded by Rudolph Shirilla to approve payment of the bills as presented. Three ayes, motion carried.**

**TREASURERS REPORT:**

The Treasurers Report for the month of May 2024 was presented for review and discussion.

**OPERATIONS REPORT:**

The Operations Report for the month of May 2024 was presented for review and discussion.

**GENERAL REPORTS:**

- a) Bank Balance Report
- b) Aged Accounts Receivables
- c) Weekly Activity Reports
- d) Authority Magazine
- e) Authority Audit Report

#### **OLD BUSINESS:**

- a) Wage Update – **Motion to adjourn to executive session at 6:07 pm to discuss wages. Adjourn executive session at 6:55 pm.** Lisa and Ryan will put together job descriptions for all positions and begin to identify tiers of employment with appropriate wages based on the information obtained from the PA Dept of Labor that was provided last month. This is for both field and office employees
- b) Hiring Company Update – Work on this will continue into next month.
- c) Flood Credits to Accounts – 2 customers were credited for overage from flood cleaning. Total amount credited to sewer only accounts is \$61.38 for 7,900 gallons.
- d) Rustic Park/McKim Way – Penn Power Service Relocation – Flood Insurance Update - We will get a second quote. The first quote was \$12,200.00. If it less than \$5,000.00, we will pay it out of pocket rather than turn it into the insurance company. **Motion by Emmett Santillo and approved by Scott Morrow to get a second quote on relocating the Penn Power Service at Rustic Park and McKim Way and if it less than \$5,000.00, pay it and get it scheduled. Three ayes, motion carried.**

#### **NEW BUSINESS:**

- a) Update US Bank Signers – **Motion by Scott Morrow and seconded by Emmett Santillo to approve the signers for US Bank as Lisa Crespo, Jason Wilds, Rudolph Shirilla and Scott Morrow. Three ayes, motion carried.**
- b) Solicitor Letter to Auditor

#### **ENGINEER’S REPORT**

- a) Monthly Engineer’s Report – Emily Palmer presented the Engineers Report that is attached to the packets. Emily updated the Board on the Brighton Road Lift station. The CCTV work has been completed but there is no pay request submitted for approval at this time. Update on the LSA grant information, they are supposed to be opening those in September. There is no match requirement for this grant. Lisa, Emily and Ryan are dealing with a property owner on Young Lane regarding a grinder pump and building permit. Emily will put all the information together and send out separate letters regarding the issues. The Board would like the property owner to be held responsible for the penalties and costs associated with this issue. Gene recommends siting the section of the ordinances that this violates. Emily will do the zoning side and Gene will take care of the sewer side. It is requested from the Board that the property owner establish an escrow account in the amount of \$5,000. **Motion by Scott Morrow and seconded by Emmett Santillo to begin identifying all the steps necessary to correct the issues on Young Lane and establish an escrow account with an initial deposit of \$5,000.00 and the property owner is responsible for all costs associated with the project. Three ayes, motion carried.**
- b) **Motion by Scott Morrow and seconded by Emmett Santillo to approve the change order request in the amount of \$5,670.00 for the Brighton Road Lift Station. Three ayes, all in favor.**

#### **SOLICITOR’S REPORT:**

- a.) Solicitor, Gene Dimeo, presented an easement he had prepared for the Bentel Property regarding the base station and Sewer pump station access. **Motion by Scott Morrow and seconded by Emmett Santillo to approve the prepared easement that encompasses the utility pole for the meter replacement program and ingress and egress to the Rustic Park Lift Station as well as the Water Authority base station allowing for pedestrian and vehicular access. Three ayes, motion carried.**

#### **EXECUTIVE SESSION:**

None

#### **PUBLIC SPEAK:**

None

**ADJOURNMENT:**

At 7:23 pm, the Sewer Authority adjourned, and the Water Authority Meeting began.

---

Lisa A. Crespo, Manager

July 18, 2024