
NORTH SEWICKLEY TOWNSHIP
SEWER AUTHORITY
REGULAR BUSINESS MEETING
Thursday –November 21, 2024 – 6:00 pm

The regular meeting of the North Sewickley Township Sewer Authority was held on Thursday, November 21, 2024, at 6:00 pm in the Meeting Room of the Municipal Building, 893 Mercer Road, Beaver Falls. In addition to the Board Members, in attendance were the Manager, Lisa Crespo, Field Supervisor, Ryan Cooper, Engineers, Jason Stanton and David Ritsema, Solicitor Gene Dimeo and a few visitors from the public.

The meeting was called to order by Chairman, Scott Morrow, followed by the salute to the flag.

ROLL CALL:

Scott Morrow	Present
Arthur Hayes	Present
Emmett Santillo	Present
Jason Wilds	Absent
Assistant Sec/Trea	Vacancy

PUBLIC INPUT:

John Desanzo – 515 Aiken Ave – Mr. Desanzo read a script from his phone of an incident that involved a water shut off due to a delinquency and water shut off procedure. He wanted to share his experience with the Board. Tammy will get an account history sent out to Mr. Desanzo so he can understand his bill and see his balance to date.

Patricia Vrankovich – East Second Ave – Mrs. Vrankovich is upset because the sewers were not extended to her property in the ‘90s. She would like the Sewer Authority to provide sewer lines to her vacant lots. It was explained that she would need to get a contractor to provide her with a proposal to extend the sewers, at her own cost.

MEETING MINUTES:

Motion by Emmett Santillo and seconded by Arthur Hayes to approve the Meeting Minutes of the Sewer Authority, dated October 17, 2024. Three ayes, motion carried.

BILLS FOR APPROVAL:

The bills for the North Sewickley Township Sewer Authority were presented in the amount of \$256,611.08 for discussion and approval. **Motion by Scott Morrow and seconded by Emmett Santillo to approve payment of the bills as presented. Three ayes, motion carried.**

TREASURERS REPORT:

The Treasurers Report for the month of October 2024 was presented for review and discussion.

OPERATIONS REPORT:

The Operations Report for the month of October 2024 was presented for review and discussion.

GENERAL REPORTS:

- a) Bank Balance Report
- b) Aged Accounts Receivables
- c) LSSE Newsletter
- d) Authority Magazine

OLD BUSINESS:

- a) 2025 Budget Discussion – **Motion by Emmett Santillo and seconded by Scott Morrow to approve a 5% residential and commercial user rate increase**, effective with January 2025 billing. Three ayes, motion carried. Staff will put a note on the bill informing residents of the rate increase.
- b) Resolution for Billing – **Motion by Scott Morrow and seconded by Emmett Santillo to approve the preparation of a resolution regarding user rates, moving from billing by the 1,000 gallons to single gallon, effective with the December 2024 bill, with the help of Solicitor, Gene Dimeo.**

NEW BUSINESS:

- a) New Office Hire/Update on Employees – Lisa informed the Board that we hired a new office employee that Tammy will train in preparation for her retirement in December of 2025. Lisa informed the Board that Cody Bennett put his 2 weeks’ notice in and we will be interviewing candidates for a full-time position.
- b) Muni-Link Training – **Motion by Emmett Santillo and seconded by Scott Morrow to approve Muni-Link to be on site for training for a full 8-hour day in the amount of \$1,200 plus actual costs. Three ayes, motion carried.**
- c) TEPCO-Quote for Cherry Hill Monitoring - \$6,223.00 – **Motion by Emmett Santillo and seconded by Scott Morrow to approve the quote from TEPCO in the amount of \$6,223.00 for High Tide Technologies at the Cherry Hill pump station and to payoff the balance of \$400.56 to Tyco for the remainder of the contract for McKim Way. Three ayes, motion carried.**
- d) US Bank Requisition # 2024-04 - \$45,060.36 – **Motion by Emmett Santillo and seconded by Scott Morrow to approve US Bank Requisition 2024-04 in the amount of \$45,060.36. Three ayes, motion carried.**
- e) Lisa presented the Ellwood City Reconciliation refund in the amount of \$13,036.46.

ENGINEER’S REPORT

- a) Monthly Engineer’s Report – Jason Stanton and David Ritsema presented the monthly Engineer’s Report that is attached with the meeting packet. LSSE informed the Board that the 2025 Tap Request to DEP was prepared. **Motion by Emmett Santillo and seconded by Scott Morrow to approve the 2025 Tap Request to DEP for 20 Taps. Three ayes, motion carried.** David updated the Board that the Brighton Road Lift Station is scheduled for December 10, 2024, and the control panel is scheduled for December 2, 2024. There is no Penn Power pole installed yet. Lisa updated LSSE that the Fire Department was talking about the restoration of the parking lot. David would like the information in writing to put it on the punch list. The Authority did not receive an LSA grant for the generator replacements.
- b) **Motion by Emmett Santillo and seconded by Scott Morrow to approve the Brighton Road Lift Station Change Partial Payment No 3 in the amount of \$175,944.34. Three ayes, motion carried.**

SOLICITOR’S REPORT:

None

EXECUTIVE SESSION:

None

PUBLIC INPUT:

None

ADJOURNMENT:

At 7:03 pm, the Sewer Authority adjourned, and the Water Authority Meeting began.

Lisa A. Crespo, Manager

December 19, 2024